

**Preauthorized Electronic Assessment Payment Service Agreement and Disclosure Statement**  
*Electronic Payment of HOA Assessments*

**To Enroll:**

Read, complete and sign the attached Preauthorized Electronic Assessment Payment Services Authorization Card. Authorization must be received by the 25<sup>th</sup> day of the current month for processing to start the following month.

**Preauthorized Electronic Assessment Payment Services**

**What:** Century Management Consultants, Inc. through Alliance Association Bank offers association homeowners an opportunity to pay their regular association assessments using automated electronic payments. Preauthorized electronic payments mean that homeowners can pay their assessments automatically without writing checks, thus eliminating the potential for late payments. In addition, the association is assured prompt, predictable payments to help better manage funds. This program is available to all homeowners regardless of where they bank.

**How:** The preauthorized electronic assessment payment service uses the Federal Reserve System's Automated Clearing House (ACH) to facilitate electronic transfers from homeowner checking account directly into the association's bank account. Funds are transferred on or around the due date established by the HOA.

If you have questions or need further information, please call our Homeowners Association experts at: **888-734-4567**

**PLEASE RETAIN FOR YOUR RECORDS**

*Preauthorized Electronic Assessment Payment Service Agreement & Disclosure*

Preauthorized charges to your account will be processed, when due, for the amount of your regular assessment payment. Payments so collected will be deposited to the checking account of your association, maintained with Alliance Association Bank and managed by Century Management Consultants, Inc.

There may be changes to the assessment amounts and/or due dates in accordance with the association's governing documents and applicable statutes including notification requirements of the ACH (Automated Clearing House) rules.

We reserve the right to make changes in the agreement at any time. We may cancel Preauthorized Electronic Assessment Payments at any time without cause and you can terminate this agreement at any time by giving sufficient written notice to the management company 10 days prior to payment processing.

**SAVE TIME SIGN UP ON-LINE GO TO [www.cmcmangement.biz](http://www.cmcmangement.biz)**

**Preauthorized Electronic Assessment Payment Services Authorization Card (please print)**

ASSOCIATION NAME \_\_\_\_\_

MANAGEMENT COMPANY ID: 7107 ASSOCIATION ID: \_\_\_\_\_ UNIT ID \_\_\_\_\_

NAME LAST \_\_\_\_\_ FIRST \_\_\_\_\_ MI \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAYTIME PHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

I hereby authorize, Alliance Association Bank hereinafter referred to as Bank, as agent for the association named above to initiate debit entries to my checking account at the depository named below, hereinafter referred to as DEPOSITORY, to debit the same to such account.

DEPOSITORY NAME \_\_\_\_\_

AMOUNT TO BE DEBITED: \$ \_\_\_\_\_ STARTING MONTH \_\_\_\_\_  MONTHLY  QUARTERLY

This authority is granted in accordance with the terms and conditions of the Banks Preauthorized Electronic Assessment Payment Service Agreement & Disclosure Statement receipt of which I hereby acknowledge. This authority is to remain in full force and effect until Bank has received written notification from me of its termination in such manner as to afford Bank a reasonable opportunity to act on it.

SIGNATURE (REQUIRED) \_\_\_\_\_ DATE \_\_\_\_\_

**Contact your bank to verify the routing number and account number provided on the voided check will accept ACH payments.**

**ATTACH VOIDED CHECK WITH THIS AGREEMENT AND MAIL BOTH TO:**

**Alliance Association Bank  
Century Management Consultants, Inc.  
Processing Center  
3033 W. Ray Road Suite 200  
Chandler, AZ 85226-9855**