

**ESTATES AT BAYWINDS NEIGHBORHOOD ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE (ACC)  
APPLICATION FOR ALTERATIONS FORM**

Owner's Name: _____	Date: _____
Address: _____	Phone: _____
Start Date: _____	Completion Date: _____
Email: _____	

**Approval is hereby requested for the following alteration(s) described below and on the attached pages:**

**DESCRIPTION OF WORK TO BE DONE**

- Landscaping
- Screen Enclosure
- Patio Extension
- Paint
- Pool or Spa
- Bedding Borders
- Potted Plants
- Hurricane Shutters
- Coach Lights
- Antenna
- Gutters
- Fence
- Decoration/Lighting

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**Work done by:**       Self     Contractor

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Other \_\_\_\_\_

**To avoid delays, the application MUST be accompanied by:**

- Copy of Plat Survey indicating the location
- Sketch with actual dimensions indicating the design, size, shape, color
- Copies of all your contractor's licenses
- Copies of all contractor's liability and workman's compensation certificates
- If painting, color chip (original color only)
- Permit from City of West Palm Beach (when required)

If approval is granted, it is not to be construed to cover approval of any County Code or Baywinds Community Association requirements. A building permit from the Palm Beach County Building Department is needed on most property alterations or improvements. No improvements can be placed beyond any easement. Additionally, the Estates at Baywinds Neighborhood Association approval does not grant Baywinds Community Association approval, as each owner is responsible for insuring compliance with all terms and conditions of the Community Standards of both the Estates at Baywinds Neighborhood Association and the Baywinds Community Association.

As a condition of precedent to granting approval of any request for a change, alteration or addition to an existing structure, the applicant the heirs, and assigns thereto, hereby assume sole responsibility for the repair, maintenance, replacement or damage of any such change, alteration or addition can cause. It is understood and agreed that the Association and the Management Co. are not required to take any action to repair, replace, or maintain any such approved change, alteration, addition or damage. **NO WORK CAN BE STARTED WITHOUT APPROVAL.** If approval is granted, a copy of the building permit **MUST** be sent to the ACC to be included in your permanent file. The approved application will be valid for only 90 days. If alterations are not started within this time period a new application may be required.

**WAIVER OF LIABILITY**

I/We hereby agree that any and all liability caused by or arising from any acts which may increase the hazard of susceptibility to loss on the described premises shall not be held against the Association or the Management Company, "as their interest may appear," and they shall be held harmless from any liability arising therefrom and indemnify them for all losses, costs, expenses and attorney's fees in connection with any such addition to their property.

**OWNER'S SIGNATURE:** \_\_\_\_\_

**RETURN FORM TO: ESTATES AT BAYWINDS, C/O CMC MANAGEMENT, 2950 JOG ROAD, GREENACRES, FL 33467**