

THE GRANDVIEW AT SPRING LAKE CONDOMINIUM ASSOCIATION, INC.

C/O CMC MANAGEMENT, INC., 2950 JOG ROAD, GREENACRES, FL 33467

561-641-1016 ~ 561-641-9118 FAX

(check one) Application for Purchase OR Lease of 3138 Via Poinciana, Unit # _____

*******A UNIT MUST BE OWNED AT LEAST 18 MONTHS BEFORE IT CAN BE LEASED*******

Desired date of occupancy or closing _____

Applicant Name: _____ Phone _____

Co-Applicant Name: _____ Phone _____

Email: _____ Email: _____

Realtor: _____ Phone: _____

Double-sided pages will NOT be accepted

Minimum 650 Credit score required per applicant

All applicants for purchase or lease are subject to approval of the Association.

THE FOLLOWING ITEMS MUST BE INCLUDED WITH THIS APPLICATION

Out of state or foreign background checks will incur additional fee

- APPLICATION PROCESSING FEE: *NON-REFUNDABLE* \$150.00 required Per Applicant or legally Married Couple, Cashier's Check or Money Order Made payable to CMC MANAGEMENT. **Additional occupants 18 years of age or older require separate application.****
- Copy of your Driver's License(s)
- Copy of vehicle registration(s)
- Copy of purchase or rental contract
- Background Check forms completed for each individual applicant
- Lease Requirement: Owner(s) account must be current and violations corrected**

Please Note: Under the State of Florida's Fair Housing Law, This Community is designated as an Adult Community, and therefore, the potential resident must be at least 55 years of age or older. No children under the age of 20 are permitted to reside herein.

FOR PURCHASE: TITLE COMPANY OR CLOSING ATTORNEY MUST REQUEST AN ESTOPPEL BEFORE CLOSING TO DETERMINE MONIES OWED TO THE ASSOCIATION BY THE OWNER OF THE PROPERTY. IF THIS PROCESS IS NEGLECTED, THE NEW OWNER MAY END UP BEING LIABLE FOR DELINQUENCY.

A Certificate of Approval, which is required to close, will be provided to the purchaser after the interview. You must supply the Management Company with a copy of your Warranty Deed and mailing address after closing. Purchaser is also required to inform the management company of any changes in mailing address.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED - PLEASE KEEP ALL PAGES INTACT.

APPLICATION APPROVAL CAN TAKE UP TO 30 DAYS

Owner Maintenance fees are due the 1st of each month

Revised 10/2025



GRANDVIEW AT SPRING LAKES

APPLICANT(S) INFORMATION (Check one) PURCHASE or LEASE

Name: _____ Date of Birth: _____

Spouse' Name: _____ Date of Birth: _____

Other Occupants: _____ Date of Birth: _____

Relationship: _____

Other Occupants: _____ Date of Birth: _____

Relationship: _____

RESIDENCE HISTORY

Present address: _____

Own or Lease How Long? _____ Present Landlord _____

Phone: _____

Previous address: _____

Own or Lease How Long? _____ Previous Landlord _____

Phone: _____

EMPLOYMENT HISTORY

Employed by: _____ Income: \$ _____

Address: _____

Position: _____ How long? _____ Phone: _____

Military Status: Active? Yes No

* Minimum of 5 years employment history required for Single person or married couple. Please attach additional pages if necessary.

SPOUSE EMPLOYMENT HISTORY

Employed by: _____ Income: \$ _____

Address: _____

Position: _____ How long? _____ Phone: _____

Military Status: Active? Yes No

References:

Name: _____

Address: _____

Name: _____

Address: _____

VEHICLES:

State _____ Make/year: _____ Color/Model _____

Tag # _____ Insurance Carrier: _____

State _____ Make/year: _____ Color/Model _____

Tag # _____ Insurance Carrier: _____

IN CASE OF EMERGENCY CONTACT:

Name _____ Phone _____

Name _____ Phone _____

AGREEMENT - PURCHASE

Initials

1. In making the forgoing application, I/we represent to the Board of Directors that the purpose for the purchase of a unit at the Grandview at Spring Lakes is as follows:

- Permanent Residence Seasonal Investment for Rental
- Other (specify) _____

2. I/we acknowledge that the Grandview at Spring Lakes is qualified as an Adult Community.

3. I/we hereby agree for myself and on behalf of all persons who may use the property that I/we seek to purchase that we will abide by all the restrictions contained in the By-laws, Rules and Regulations, Association Documents and Restrictions that are or may in the future be imposed by the Grandview at Spring Lakes.

4. I/we shall be present when guest, visitors, relatives or children who are not permanent residents occupy the apartment.

5. I/we agree that I will not bring a pet nor allow any guest or visitor to bring a pet in to the Grandview at Spring Lakes, nor acquire one either temporarily or permanently after occupancy.

6. I/we have ___/have not ___ received from the current owner a copy of all the Association Documents and Rules and Regulations.

7. I/we understand that the acceptance for purchase of a unit at the Grandview at Spring Lakes is conditioned upon the truth and accuracy of this application and upon the approval of the Board of Directors. Occupancy prior to approval is prohibited.

8. I/we understand that the Board of Directors of the Grandview may cause to be instituted such an investigation of my background as the Board may deem necessary. Accordingly, I specifically authorize the Board or their agents to make such an investigation and agree that the information contained in this and the attached application may be used in said investigation, and that the Board of Directors and Officers of the Grandview at Spring Lakes itself shall be held harmless from any actions or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board.

In making the forgoing application I/we am/are aware that the decision of the Board of Directors of the Grandview at Spring Lakes will be final and that no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board.

APPLICANT _____ DATE _____
SIGNATURE

APPLICANT _____ DATE _____
SIGNATURE

WITNESS _____ DATE _____
SIGNATURE

AGREEMENT - LEASE

Initials

1. I/we acknowledge that the Grandview at Spring Lakes is qualified as an Adult Community.
2. I/we hereby agree for myself and on behalf of all persons who may use the property that I/we seek to lease that we will abide by all the restrictions contained in the By-laws, Rules and Regulations, Association Documents and Restrictions that are or may in the future be imposed by the Grandview at Spring Lakes.
3. I/we shall be present when guest, visitors, relatives or children who are not permanent residents occupy the apartment.
4. I/we agree that I will not bring a pet nor allow any guest or visitor to bring a pet in to the Grandview at Spring Lakes, nor acquire one either temporarily or permanently after occupancy.
5. I/we have___/have not___ received from the current owner a copy of all the Association Documents and Rules and Regulations.
6. I/we understand that the acceptance for lease of a unit at the Grandview at Spring Lakes is conditioned upon the truth and accuracy of this application and upon the approval of the Board of Directors. Occupancy prior to approval is prohibited.
7. I/we understand that the Board of Directors of the Grandview may cause to be instituted such an investigation of my background as the Board may deem necessary. Accordingly, I specifically authorize the Board or their agents to make such an investigation and agree that the information contained in this and the attached application may be used in said investigation, and that the Board of Directors and Officers of the Grandview at Spring Lakes itself shall be held harmless from any actions or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board.

In making the forgoing application I/we am/are aware that the decision of the Board of Directors of the Grandview at Spring Lakes will be final and that no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board.

APPLICANT _____ DATE _____
SIGNATURE

APPLICANT _____ DATE _____
SIGNATURE

WITNESS _____ DATE _____
SIGNATURE

FAIR HOUSING ACT AGE VERIFICATION FORM

The Grandview at Spring Lakes Condominium Association, Inc.

Unit # _____, 3138 Via Poinciana, Lake Worth, FL 33467
Parking Space # _____

At least one (1) person RESIDING IN THE UNIT must be 55 years of age or older

Instructions: Please fill in your unit # and parking space # above. The following information is required of all unit **owners and/or occupants** residing in the above referenced unit. The verification form is required pursuant to the Fair Housing Amendments Act of 1988 in order to verify that **at least one person 55 years of age or older resides in the units**. Please execute this form and return it to the Association at the following address:

The Grandview at Spring Lakes Condominium Association, Inc.
c/o CMC Management, Inc.
2950 Jog Road
Greenacres, FL 33467

**IF THE UNIT IS LEASED, A COPY OF THE CURRENT SIGNED LEASE
MUST BE PROVIDED ALONG WITH THIS FORM.**

A copy of any ONE of the following must be provided as proof of age for person residing in unit:

- Birth Certificate
- Driver's License/State issued I.D.
- International Official Document verifying age
- Passport or Immigration Card
- Military I.D.

<u>Occupants' Names</u>	<u>Age</u>	<u>Document Enclosed</u>	<u>E-mail Address</u>	<u>Phone #</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Owner's Name, Mailing Address and Phone # if not occupant:

e-mail: _____

Emergency Contact person in absence of occupant or owner:

Name: _____ Phone # _____

Dated this _____ day of _____ 20_____.

THE GRANDVIEW CONDOMINIUM

c/o CMC Management, Inc., 2950 Jog Road, Greenacres, FL 33467
561-641-1016 ~ 561-641-9118 Fax

NEW UNIT-OWNER INFORMATION

IMPORTANT: AT LEAST ONE INDIVIDUAL LIVING IN THE UNIT AT ALL TIMES MUST BE OVER THE AGE OF 55

Date: _____

ADDRESS: UNIT # _____, 3138 VIA POINCIANA, LAKE WORTH, FLORIDA

OWNER(S) NAME(S): _____

ALTERNATE ADDRESS: _____

*HOME PHONE # _____

CELL PHONE # _____

*E-MAIL: _____

ALT/PHONE # _____

Do you live in your unit full time? YES NO

If yes, please name the individuals of all who are living with you in your unit:

Name: _____ Relationship _____ Birthdate _____

Name: _____ Relationship _____ Birthdate _____

Name: _____ Relationship _____ Birthdate _____

Are you renting out your unit? YES (Term of lease from _____ to _____) NO

If yes, please supply names of individuals who have been approved to live in your unit, and include their contact information:

Name: _____ Birthdate _____ Phone # _____

Name: _____ Birthdate _____ Phone # _____

Name: _____ Birthdate _____ Phone # _____

Name: _____ Birthdate _____ Phone # _____

EMERGENCY CONTACT: Please indicate a local individual who may be contacted in an emergency:

Name: _____ Address: _____

Phone # _____ Cell # _____

** Your information shall be kept on file and may be used to contact you by the Association Board of Directors or Management, however, the Association has no intention of sharing your private e-mail addresses and phone numbers as part of the official records without your permission.*

THE GRANDVIEW AT SPRING LAKES CONDOMINIUM ASSN, INC.

**c/o Century Management Consultants, Inc.
2950 Jog Road, Greenacres, FL 33467**

561-641-1016 ~ 561-641-9118 Fax

FOR PURCHASERS:

All purchasers of units in the The Grandview at Spring Lakes Condominium Association, Inc. are subject to all the rules of the Governing Documents, its By-Laws, Restrictions, Rules and Regulations. I/we have been provided with the Association's Governing Documents. I have also read and understand the Restrictions and Rules and Regulations of this Association, and promise to abide by them.

Signature of Applicant

Signature of Co - Applicant

Signature of Witness

Date

FOR RENTERS:

All renters of units in The Grandview at Spring Lakes Condominium Association, Inc. are subject to all the rules of the Governing Document, Restrictions, and Rules and Regulations. I/we have been provided with, have read and understand The Rules and Regulations, and promise to abide by them.

Signature of Applicant

Signature of Co - Applicant

Signature of Witness

Date

TO BE FILLED OUT BY APPLICANT(S)
(Please type information or print clearly)
FOR CMC OFFICE USE ONLY

All Questions must be answered - write N/A if not applicable

This is a Purchase or This is a Rental

Association: _____

If Purchase, projected closing date: _____

If Rental, Lease Term from _____ to _____

Address of Unit: _____

Applicant Name: _____

Co-Applicant Name: _____

If purchase, will you live on property:

full time or part time or not at all *(if part time resident-must inform CMC when you will be in residence at the association or away at your alternate address, each time, and any changes of alternate address must be reported to CMC)*

Alternate mailing address:

Phone # _____ Phone # _____

Email: _____

Email: _____

This form should be given to the property manager with the application and a copy retained at front desk to be submitted to A/R with Warranty Deed when received.

RULES AND REGULATIONS (Amended May 2nd 2017)

The Rules and Regulations hereinafter enumerated as to the Condominium Property, the common elements, the condominium units, and the Condominium in general shall apply to and be binding upon all unit owners. The unit owners shall at all times obey said Rules and Regulations and shall use their best efforts to see that they are faithfully observed by their families, guests, invitees, servants, lessees, persons for whom they are responsible and persons over whom they exercise control and supervision. Violation of these Rules and Regulations may subject the violator to any and all remedies available to the Association and other unit owners pursuant to the terms of the Declaration of Condominium, the Articles of Incorporation of the Association and the By-Laws of the Association. Violations may be remedied by the Association by injunction or other legal means and the Association shall be entitled to recover in said actions any and all court costs incurred by it, together with reasonable attorney's fees against any person violating the Rules and Regulations, or the Declaration of Condominium and any of the Exhibits attached thereto. Any waivers, consents or approvals given under these Rules and Regulations by the Board of Directors shall be revocable at any time and shall not be considered as a waiver, consent or approval of identical or similar situations unless notified in writing by the Board of Directors. THE RULES AND REGULATIONS ARE AS FOLLOWS:

1. RULES AND REGULATIONS:

A. Violations should be reported to the Board of Directors or to the Officers of the Association in writing.

1. Violations will be called to the attention of the violating owner by a member of the Board of Directors or an Officer of the Association.
2. Disagreements concerning violations will be presented to and be judged by the Board of Directors who will take appropriate action.
3. Unit owners are responsible for compliance by their guests or lessees with these Rules and Regulations.

2. FACILITIES: The facilities of the Condominium are for the exclusive use of unit owners, their approved lessees and guests accompanied by a unit owner. Any damage to the buildings, recreational facilities or other common areas or equipment caused by any unit owner or his guest shall be repaired at the expense of the unit owner.

3. NOISE: **Unless expressly permitted in writing by the Association, floor covering other than carpet must be installed with noise reduction underlayment material. Radios, televisions and other instruments which may create noise should be turned down to a minimum volume between the hours of 10:30 P.M. and 8:00 A.M. While it is permissible to have**

service or emotional support animals it is the owner's responsibility to take whatever measures to assure that the animal does not disturb the peace and quiet of other residents. Working hours for contractors are as follows Monday through Friday 9:00 A.M. to 5:00 P.M. Saturday 10:00 A.M. to 5:00 P.M. Sunday no work other than emergency repairs.

4. OBSTRUCTIONS: Sidewalks, entrances, driveways, passages, patios, courts, elevators, vestibules, stairways, corridors and halls and all common elements must be kept open and shall not be obstructed in any manner. Rugs or mats must not be placed outside of doors in corridors. subject to Article XXXVII of the Declaration of Condominium, no sign, notice or advertisement shall be inscribed or exposed on or at any window or any part of the Condominium, except such as shall have been approved in writing by the Association, nor shall anything be projected out of any window in the Condominium without similar approval. No radio or television aerial or antenna shall be attached to, or hung from the exterior of the condominium or the roof thereon.

5. CHILDREN: Children are not to play in the public halls, Stairways or lobby, or interfere with the operation of the elevators. Reasonable supervision must be exercised when children are playing on the grounds.

6. DESTRUCTION OF PROPERTY: Neither unit owners, their lessees, nor guests shall mark, mar, damage, destroy, deface or engrave any part of the building. Unit owners shall be financially responsible for any such damage. **Any unit owner's vehicle causing damage to the parking lot or common elements will be held responsible for the cost of repairs.**

7. EXTERIOR APPEARANCE: The exterior of the Condominium and all other areas appurtenant to the Condominium shall not be painted, decorated or modified by any unit owner in any manner without the prior consent of the Association, which consent may be withheld on purely aesthetic grounds within the sole discretion of the Association. No awnings, window guards, light reflective material, hurricane or storm shutters ventilators, fans or air conditioning devices shall be used in or about the Condominium except as shall have been approved by the Association, which approval may be withheld on purely aesthetic grounds within the sole discretion of the Association. Balcony floors may be painted any color desired or covered with carpeting or tile; otherwise, uniform exterior colors may not be altered. Installation of drapes or curtains visible from the exterior of the unit shall have white or off-white, black out type liners which liners must be approved by the Association. **Worn out or damaged door screens, patio screens, and window screens must be repaired or replaced.**

8. CLEANLINESS: All garbage and refuse from the Condominium shall be deposited with care in garbage containers intended for such purpose at such times and in such manner as the Association shall direct. **No unwanted**

items may be left in the lobby area All disposals shall be used in accordance with instructions given to the unit owner by the Association.

9. BALCONIES: Plants, pots, receptacles and other movable objects must not be kept, placed or maintained on ledges of balconies or on terraces. No objects shall be hung from balconies, patios or window sills. Unit owners shall remove all loose objects or movable objects from the balconies and terraces during the hurricane season. Unit owners shall not throw cigars, cigarettes or any other object from balconies or terraces. No cooking shall be permitted on any balcony or terrace of an apartment. Unit owners shall not allow anything to be thrown or to fall from windows, doors, balconies or terraces. No sweepings or other substances shall be permitted to escape to the exterior of the building from the windows, doors, balconies or terraces. No screened balconies may be enclosed, without the prior written consent of the Board of Directors of the Association.

10. HALLWAYS: Garbage cans, laundry, dry cleaning, supplies or other articles shall not be placed in the halls or on staircase landings. No unit owner shall allow doors to the corridor to remain open for any purpose other than for immediate ingress and egress. **Smoking is forbidden in the elevator, on all hallways and stairwells.**

11. STORAGE AREAS: Unit owners are responsible to see that nothing is placed in the storage areas which would create a fire hazard. **Any items stored must be clearly marked with unit owner's name. Unmarked items may be discarded.**

12. EMERGENCY ENTRY: In case of any emergency originating in or threatening any dwelling, regardless of whether the owner is present at the time of such emergency, the Board of Directors of the Association, or any other person authorized by it, shall have the right to enter such dwelling for the purpose of remedying or abating the cause of such emergency, and such right of entry shall be immediate and to facilitate entry in the event of any such emergency, the owner of each unit shall deposit with the Association a key to such unit. No unit owner or occupant shall alter any lock or install a new lock without the written consent of the Association. Where such consent is given, the unit owner shall provide the Association with an additional key for use of the Association pursuant to its right of access to the Condominium Unit.

13. BICYCLES: Bicycles must be placed or stored in the designated exterior areas, if any.

14. ATTIRE: Unit owners, their lessees, their families and guests shall not appear in or use the lobby or common rooms except in appropriate attire. No bare feet are allowed in the lobby, elevators, stairways and parking areas.

15. PLUMBING: Water closets and other plumbing shall not be used for any other purposes than those for which they are constructed, and no sweepings, rubbish, rags or other foreign substances shall be thrown therein. The cost of any damage resulting from misuse of same shall be borne by the unit owner causing the damage.

16. TRASH CHUTES: All refuse, waste, bottles, cans, etc., except garbage, shall be securely wrapped in plastic garbage bags and sent down the trash chute in a container not exceeding the width of the chute. All bottles, plastic, cans, and newspaper should be placed in proper recycle bins. Trash chutes may be used only between 8:00 A.M. and 10:00 P.M.

17. ROOF: Unit owners, their lessees, their families and guests are not permitted on the roof for any purpose whatsoever, unless accompanied by a board member.

18. SOLICITATION: There shall be no solicitation by any person anywhere in the building for any cause, charity, or for any other purpose whatsoever, unless specifically authorized by the Board of Directors.

19. EMPLOYEES: Employees of the Association shall not be sent out of the building by any unit owner, except in the unit owner's capacity as an officer or director of the Association, at any time, for any purpose. No unit owner or resident shall direct, supervise or in any manner attempt to assert any control over the employees of the Association.

20. COMMERCIAL PROHIBITION: Subject to Article III I and Article XXXVIII of the Declaration of Condominium, no unit may be occupied or used for any commercial or business purpose.

21. PARKING: No vehicle belonging to a unit owner or lessee or to a member of the family or guest, tenant or employee of a unit owner or lessee shall be parked in such a manner as to impede or prevent access to another unit owner's or lessee's parking space. The unit owners and lessees, their respective employees, servants, agents, visitors, licensees and families shall obey the parking regulations posted at the private streets, parking areas and drives, and any other traffic regulations promulgated in the future for the safety, comfort and convenience of the unit owners. **No motor vehicle which cannot operate on its own power shall remain within the Condominium Property for more than seventy two (72) hours, and no repair of vehicles, except for emergency repairs, shall be made within the Condominium Property. All vehicles must have proper up to date license plates. Vehicles with expired plates may be subject to towing.**

The Developer, pursuant to and in accordance with the Declaration of Restrictions and Protective Covenants for Poinciana Village, has reserved the

right to assign a minimum of one (1) automobile parking space to each unit owner. The automobile parking space assigned shall be deemed to be an appurtenance to the Unit and shall be deemed to pass to any subsequent owner of the Unit. The use of an assigned automobile parking space may be transferred to another unit within the Development Land, by the owner thereof, provided the transferor executes and delivers to the Master Association a written assignment thereof.

No unit owner or lessee or their respective employees, servants, agents, visitors, licensees and families may park his vehicle in any other assigned space other than the space assigned to the unit owner or lessee of the particular unit unless you have written permission from unit owner and documented with the Board of Directors. All vehicles shall be parked within the painted lines and pulled up close to the bumper. As a security measure, all automobile doors should be locked.

No commercial vehicle owned or driven by a unit owner shall be parked on the Condominium Property. No boat trailer, camper or like vehicle shall be left or stored on the condominium property.

22. COMMON FACILITIES: Unit owners are requested to cooperate with the Association in the use of common facilities where more than one organized activity is scheduled for the same time.

23. FIRE DOORS: Unit owners are not to use Fire Doors for ingress or egress.

24. HURRICANE PREPARATIONS: Each unit owner or lessee who plans to be absent from his unit during the hurricane season must prepare his unit prior to departure by:

A. Removing all furniture and plants from his patio or balcony.

B. Designating a responsible firm or individual to care for his unit during his absence in the event that the unit should suffer hurricane damage and furnish the Association with the name of such firm or individual. The designated firm or individual shall contact the Association for permission to install or to remove hurricane shutters.

25. GUESTS: **Unit owners shall notify the Association, in advance by written notice, of the arrival and departure dates of guests who have permission to occupy the unit in the absence of unit owners. Unit owners should have such guests check in at the Association office upon arrival in order that service can be extended to them in the way of telephone calls coming into the Association office, incoming mail or any emergency which might arise. Guest may not occupy the unit for more than 30 days.**

26. WATERBEDS: No waterbeds are to be brought into the units for any purpose whatsoever.

The foregoing Rules and Regulations are subject to amendment as provided in the Declaration of Condominium of THE GRANDVIEW AT SPRING LAKES CONDOMINIUM, and the By-Laws of the Association.

The foregoing Rules and Regulations are designed to make living for all unit owners pleasant and comfortable. The restrictions imposed are for the mutual benefit of all. Violations of these Rules are to be reported to a member of the Board of Directors and/or an officer of the Association who will call the matter to the attention of the violating unit owner, lessee or guest for corrective action. Any disagreement over the violation will be reported to the appropriate committee for subsequent judgment by the Board of Directors.

I have read, and I understand the above Rules and Regulations. I agree to abide by all of the above.

_____ Date ____/____/____

_____ Date ____/____/____

GRAND VIEW AT SPRING LAKES CONDOMINIUM ASSOCIATION, INC.
C/o CENTURY MANAGEMENT CONSULTANTS, INC.
2950 JOG ROAD, GREENACRES, FL 33467
561-641-1016 PHONE ~ 561-641-9118 FAX
INFO@CMCMANAGEMENT.BIZ

ACKNOWLEDGEMENT AND AUTHORIZATION FOR BACKGROUND CHECK

I acknowledge receipt of the separate documents entitled "DISCLOSURE REGARDING BACKGROUND INVESTIGATION AND A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT", and certify that I have read and understand both of these documents. I/we hereby authorize the obtaining of "consumer reports" including but not limited to credit, eviction and criminal backgrounds. To this end, I/we hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer or insurance company to furnish any and all background information requested by Background Screeners of America, 9333 Melvin Ave., Northridge, CA 91324; 866-570-4949; www.backgroundscreenersofamerica.com and/or Employer, Homeowner Association, Condominium Association or Cooperative Association. I further agree that a facsimile (fax), electronic or photographic copy of this Authorization shall be as valid as the original, and will hold harmless CMC Management, their employees, agents and/or affiliates, i.e., HOAs etc., and Background Screeners of America, their employees or agents and other organizations that provide information, from any and all liabilities arising out of the use of such information in connection with Background Screeners of America.

BACKGROUND INFORMATION – to be completed by all applicants 18 years of age or older. Unmarried co-applicants must fill out separate Acknowledgement/background information form.

Last Name: _____ First: _____ Middle: _____

Other Name (Alias) _____

Social Security # _____ Date of Birth _____

Driver's License # _____ State issued: _____

Present Address: _____ City _____

State: _____ Zip Code _____ Phone: _____

*Email: _____

Signature: _____ Date: _____

SPOUSE:

Last Name: _____ First: _____ Middle: _____

Other Name (Alias) _____

Social Security # _____ Date of Birth _____

Driver's License # _____ State issued: _____

Present Address: _____ City _____

State: _____ Zip Code _____ Phone: _____

*Email: _____

Signature: _____ Date: _____

Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates	a. Consumer Financial Protection Bureau 1700 G Street, N.W. Washington, DC 20552
b. Such affiliates that are not banks, savings associations, or credit unions also should list,	b. Federal Trade Commission: Consumer Response Center – FCRA

in addition to the CFPB:	Washington, DC 20580 (877) 382-4357
<p>2. To the extent not included in item 1 above:</p> <p>a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks</p> <p>b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act</p> <p>c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations</p> <p>d. Federal Credit Unions</p>	<p>a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050</p> <p>b. Federal Reserve Consumer Help Center P.O. Box. 1200 Minneapolis, MN 55480</p> <p>c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106</p> <p>d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314</p>
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20590
4. Creditors Subject to the Surface Transportation Board	Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423
5. Creditors Subject to the Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, S.W., 8 th Floor Washington, DC 20416
7. Brokers and Dealers	Securities and Exchange Commission 100 F Street, N.E.

	Washington, DC 20549
8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	FTC Regional Office for region in which the creditor operates <u>or</u> Federal Trade Commission: Consumer Response Center – FCRA Washington, DC 20580 (877) 382-4357